| Seat |  |  |
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| No.  |  |  |

Total No of Pages: 02



Kamala College, Kolhapur

(Autonomous)

B.C.A. (Part-II) (Semester-III)

Examination March / April, 2024.

Human Resource Management and Materials Management.

Subject code: AEC-319

Day and Date : Monday,15/04/2024

Time: 12.00 p.m. to 3.00 p.m.

Total Marks: 80

[12]

Instructions: 1. Question No1 and Question No8 is compulsory.

2. Attempt any three questions from Que. No 2 to Que. No 7.

3. All Questions carry equal marks.

| Q. 1 Multiple choice Questions.  |  |
|--|--|
| Human resource management er     A. Development of people.     C. Adoption of people . | B. Punishment of people. D. None of these. |
| 2) Training Process is   | <del></del>                                |
| A. Short term .  | B. Medium term. D. None of these.          |

C. Long term. D. None of the 3) Relative worth of a Job is known by.------

A. Job design.

B. Job analysis.

C.Job evaluation.

D. Job change.

4) Human Resource Management Functions can be included.- -----

A. Managerial Functions.

B.Operative Functions.

C.Advisory Functions.

D.All of the above.

5) The introduction of the new employee to the Job is known as induction.------

A.Induction.

B. Ranking Method.

C.Performance Appraisal.

D. Selection.

6) ----- is a performance appraisal technique in which appraisers rate critical employee behaviour.

A. MBO.

B.BARS.

C.BOS.

D.BOSS.

7) A group of positions that have similar duties, tasks and responsibilities is called.------

A. Job.

B. Business.

C.Career

.D.Entrepreneurship.

8) Job analysis is helpful in.- -----

A.HRP, recruitment and Selection.

C.Job evaluation and performance appraisal.

B.Training and development.

D.All of these.

|      | he first activity of purchasing cycle is   |                                    |             |  |  |  |
|------|--|------------------------------------|-------------|--|--|--|
|      | A. Communicating requirement to the part of the part o | purchase.                          |             |  |  |  |
|      | 2. Recognizing the need for procureme  | ent                                |             |  |  |  |
|      | D. Inspection of goods.  | 710.                               |             |  |  |  |
|      | The process of familiarizing the new e   | employees to the organisation ru   | iles and    |  |  |  |
| re   | egulations is known as   | to denote trade it                 |             |  |  |  |
|      | A. Placement.  | B.Induction.                       |             |  |  |  |
|      | C.Recruitment.   | D.Selection.                       |             |  |  |  |
|      | oyee to do a particular Job.   | ing or increasing knowledge or     | skill of an |  |  |  |
|      | A. Training .  | B.Development.                     |             |  |  |  |
|      | C.Motivation.  | D.Leadership.                      |             |  |  |  |
|      | Which among the followings describe ompany?  | the skills that are available with | in the      |  |  |  |
|      | A. Human Resource inventory  | B.HRIS.                            |             |  |  |  |
|      | C.Skills inventory.  | D.Management inventories           |             |  |  |  |
| Q. 2 | Define Human Resource Manageme<br>Human Resource Management.   | ns of<br>[16]                      |             |  |  |  |
| 0 0  |  |                                    |             |  |  |  |
| Q. 3 | What is Training? Explain Various?   | [16]                               |             |  |  |  |
| Q. 4 | What is Recruitment? Explain Exter   | [16]                               |             |  |  |  |
| Q. 5 | Explain the Role of Computer in Ma   | [16]                               |             |  |  |  |
| Q. 6 | Write in detail Performance Apprais  | [16]                               |             |  |  |  |
| Q. 7 | Define Material Management. Write in detail objectives of Materials  |                                    |             |  |  |  |
|      | Management.  |                                    | [16]        |  |  |  |
| Q. 8 | Write a short note. (Any Four out of   | 'Six)                              | [20]        |  |  |  |
|      | 1. Objectives of HRM.  |                                    |             |  |  |  |
|      | 2. Inventory of Cost.  | Krantiveer                         | Pa          |  |  |  |
|      | 3. 5R in Purchasing.   | Wantiveer Wantiveer                | 138         |  |  |  |
|      | 4. Types of Transfers.   | LIBRAR                             | v oda       |  |  |  |
|      | 5. Advantages of Performance   |                                    | da          |  |  |  |
|      | 6. Importance of Training.   | 13                                 |             |  |  |  |