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No.	

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Kamala College, Kolhapur

(Autonomous)

B.C.A. (Part-I) (Semester-I)

Examination November, 2023.

Principles of Management

Sub. Code: AEC- 303



Day and Date: Friday, 03/11/2023

Total Marks: 80

Time: 08.00 am to 11.00 am

• **Instructions:**

- 1) Que.1 and Que.8 are compulsory
- 2) Attempt any three questions from Que. No.2 to Que. No. 7
- 3) Figures to the right indicate total marks.

Q. 1 Multiple choice questions. 12

1. is an important factor of a management information system.

A. Information B. System C. Planning D. Personal

2. leads to optimum use of resources.

A. Recruitment B. Staffing C. Development D. Training

3. 'Practice of management' written by

A. Peter F. Drucker B. Terry C. Louis Allan D. Henry Fayol

4. Management functions includes

A. Planning and Organizing B. Directing C. Controlling D. All of the Above

5. Managerial skills involves

- A. Technical Skills B. Human Skills C. Conceptual Skills D. All of the above

6. Organizing process includes one of the following

- A. Grouping of activities
B. Prescribing disciplinary action
C. Determining objectives
D. Prescribing work schedule

7. Need of Hierarchy theory of motivation has been given by.....

- A. Maslow B. Fayol C. Taylor D. Koontz

8. Leadership is based on superior's.....

- A. Authority
B. Responsibility
C. Accountability
D. Pervasive Communication

9. Corporate Social Responsibility is

- A. One time Process
B. Yearly Process
C. Continuous Process
D. None of these

10. According to whom "To manage is to forecast and to plan, to organise, to command, to coordinate and to command"?

- A. Haimann B. Koontz and O'Donnell C. Peter Druker D. Henry Fayol

11. Who is popularly known as the 'Father of scientific management'?

- A. Henry Fayol B. Luther Gulick C. Newmann D. Fredrick Taylor

12. Most important characteristics of direction is.....

- A. Guiding B. Procurement C. Planning D. Thinking



- Q. 2 What are the contribution of F.W. Talyor and Henry Fayol. 16
- Q. 3 What is the management? State its functions. 16
- Q. 4 Explain the meaning of planning and steps of planning process. 16
- Q. 5 Define informal organisation and state the difference between formal and informal organisation. 16
- Q. 6 What do you mean by planned change? Explain the factors involved in planned change? 16
- Q. 7 Define the term of motivation. Discuss Maslow's hierarchy of need theory. 16
- Q. 8 Write notes. (Any four out of six) 20
1. Levels of Management
 2. Define CSR
 3. Virtual organisation
 4. Define Staffing
 5. Concept of Change
 6. Qualities of Leader

