The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

Kamala College, Kolhapur

1.2 Address Line 1

1st Lane,

Address Line 2

Rajarampuri,

City/Town

Kolhapur

State

Maharashtra

Pin Code

416008

Institution e-mail address

prinkck@rediffmail.com

Contact Nos.

0231-2522216

Name of the Head of the Institution:

Dr. J. B. Patil

Tel. No. with STD Code:

0231-2522216

Mobile:

9403600651

Name of the IQAC Co-ordinator:

Dr. Mrs. Maindargi Varsha V.

Mobile:

9975664646

IQAC e-mail address:

prinkck@rediffmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

13137

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/58/RAR/078

1.5 Website address:

www.kamalacollegekop.edu.in

Web-link of the AQAR:

http://www.kamalacollegekop.edu.in/sites/default/files/aqar201314

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	2.76	2004	2004-2009
2	2nd Cycle	B	2.87	2012	2012-2017
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

12/08/2004

1.8 AQAR for the year *(for example 2010-11)*

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR 2015-16 **- /09/2016**
   ii. AQAR 2014-15 – 01/09/2015
  iii. AQAR 2013-14 – 23/09/2014
  iv. AQAR 2012-13 – 19/09/2013
   v. SSR for third Cycle of Accreditation Submitted to NAAC – **/ 03/2017**

1.10 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous College of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ☑

                  Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☑   UGC 12B ☑

                  Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.11 Type of Faculty/Programme

     Arts ☑   Science ☐   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

     TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

     Others (Specify)   B.C.A., B..Voc.

1.12 Name of the Affiliating University *(for the Colleges)*

Shivaji University, Kolhapur (M.S.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE   ✓

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   ✓   Any other (*Specify*)

UGC-COP Programmes   ✓

2. IQAC Composition and Activities

2.1 No. of Teachers   08

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   01

2.4 No. of Management representatives   01

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and
       community representatives   01

2.7 No. of Employers/ Industrialists   --

2.8 No. of other External Experts   01

2.9 Total No. of members   14

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No. | 20 | Faculty | 03 |

   Non-Teaching Staff   05 Students | 04 | | 03 | Alumni | 05 | Others =01

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | ✓ |

     If yes, mention the amount | -- |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

| Total Nos. | -- | International | 1 | National | 1 | State | -- | Institution Level | 07 |

   (ii) Themes

> 1) Skill Development in Higher Education : Global Scenario.
> 2) Data Collection and Analysis for Research.

2.14 Significant Activities and contributions made by IQAC

- Submission of Self Study Report (SSR) for 3rd Cycle of Accreditation to NAAC.
- Organization of International and National Seminars.
- Self Financing Short Term Courses.
- Industry Academia Linkages.
- Construction of Toilet Blocks.
- Academic and Administrative Audit, Green Audit, I. T. Audit, Gender Audit
- Environment awareness programmes like Noise Mapping, Nature Conservation Programme, Vermi-composting project, Workshop on Go Green Environmental Awareness etc.

2.15 Plan of Action by IQAC/Outcome
     The plan of action chalked out by the IQAC in the beginning of the year towards quality

     enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• To submit Self Study Report (SSR) for 3rd Cycle of Accreditation to NAAC • To organise International and National Seminars.	• Submitted Self Study Report (SSR) for 3rd Cycle of Accreditation to NAAC in March, 2017 • Organized International Seminar on 'Skill Development : Global Scenario' and National Seminar on 'Data Collection and Analysis for Research'.

• To organise Faculty Development Programmes at institutional level.	• Organized Faculty Development Programmes at Institutional Level.
• To construct toilet blocks for students.	• Completed Construction of Toilet Blocks.
• To increase ISR and Extension Activities	• Conducted various ISR and Extension activities.
• To undertake the vermi culture composting project.	• Vermin culture composting project completed.
• To organise various short term courses.	• ------ Short term courses conducted.
• To start formal consultancy.	• Formal consultancy started.

* Attach the Academic Calendar of the year as Annexure. – **Annexure I**

2.15 Whether the AQAR was placed in statutory body　　Yes ✓　　No ☐

Management ✓　　Syndicate ☐　　Any other body ☐

Provide the details of the action taken

> As soon as the AQAR is prepared, it is placed before the College Development Committee for its kind perusal. Discussion thereon is made in the meeting and AQAR is revised accordingly. Final draft of AQAR is prepared after the approval of College Development Committee. .

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	03	--	03	--
UG	04	--	02	--
PG Diploma	01	--	01	-
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	07	--	07	07
Others	04	05	09	--
Total	19	05	22	07

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/ Core/ Elective option / ✓ Open options

Since CBCS is under consideration at Shivaji University level, the college is yet to implement it. There is credit based grading system for B. Voc. Examination.

The college has provided for various elective options and professional courses to improve potential for employment and self employment.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	--
Annual	01

1.3 Feedback from stakeholders*   Alumni [✓]   Parents [✓]   Employers [✓]   Students [✓]
   (On all aspects)

Mode of feedback   :   Online [✓] Manual [✓] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure - Attached – Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of syllabi is made after every three years by the Shivaji University. As the college is affiliated to the Shivaji University the college follows the same curriculum.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Bachelor of Vocation Part III Introduced.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	03	14	--	01

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	--	--	01	--	--	34	--	37	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

11		23		13

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops (No. Of Faculty)	19 (16)	43 (16)	04 (3)
Presented papers (No. Of Faculty)	17 (12)	33 (14)	01 (01)
Resource Persons (No. Of Faculty)	01 (01)	05 (02)	02 (02)

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1) Use of ICT
2) Practicals
3) Field Visits
4) Group Discussions.
5) Seminars and Project Work.
6) On Job Training programme.
7) Guest Lectures
8) Faculty Exchange
9) Workshops
10) Competitions

2.7 Total No. of actual teaching days

during this academic year

| 211 |

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination,
Bar Coding, Double Valuation, Photocopy,
Online Multiple Choice Questions)
As an affiliated institution of the University, the
College follows the examination pattern set by the
University.

1) Photocopy
2) Double Valuation
3) Surprise Test
4) Test Practical

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

| 07 | 06 | 02 |

2.10 Average percentage of attendance of students

| 82% |

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	104	12.50	36.54	40.38	--	89.42
B.Com.	107	4.72	18.87	33.96	--	57.55
B.C.A.	30	10.00	50.11	26.67	3.33	90.00
M.A. (Eng.)	23	--	21.73	47.83	--	69.56

* (For the academic year 2015-16)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes through -
1. Preparation of year plan by the teachers.
2. Academic diary
3. Monitoring and evaluation of teaching plan by Academic Calendar Committee.
4. Motivation to teachers to participate in workshops and seminars.
5. Organisation of Faculty development programs
6. Encouragement for ICT Teaching
7. Feedback from students and stakeholders.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	05
Staff training conducted by the university	05
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	--
Others	14

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	31	10	--	--
Technical Staff	01	05	--	04

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Counselling and guidance to aspirant researchers by Research Committee.
- Motivation to undertake minor / major research projects.
- Motivation for participation and paper presentation in Seminars, conferences and publication in Peer reviewed reputed journals and books.
- Promotion of research among students through budgetary provision for research.
- Organisation of Seminars at National and International Levels.
- Providing library and laboratory facilities and internet access for research work.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

* Two Proposals for Minor Research Projects sent to UGC, WRO, Pune

3.4   Details on research publications

No. of Publications	International	National	Others
Peer Review Journals	14	08	--
Non-Peer Review Journals	--	01	--
e-Journals	01	--	--
Conference proceedings	05	10	01

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2011-16	UGC	50,000	50,000
Interdisciplinary Projects				

Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*	2016-17	Management	1,00,000	1,00,000
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   01   Chapters in Edited Books   01

ii) Chapters in Edited Books Without ISBN No.   01

3.8 No. of University Departments receiving funds from

UGC-SAP   -   CAS   -   DST-FIST   -

DPE   -   DBT Scheme/funds   -

3.9 For colleges   Autonomy   -   CPE   ✓   DBT Star Scheme   -

INSPIRE   -   CE   -   Any Other (specify)   -

3.10 Revenue generated through consultancy   5,850 / -

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	01	03	--	03	--
Sponsoring agencies	UGC New Delhi (Under B. Voc.)	Kamala College, Kolhapur	--	Shivaji University Kolhapur	--

3.12 No. of faculty served as experts, chairpersons or resource persons   03

3.13 No. of collaborations   International   02   National   03   Any other   41

3.14 No. of linkages created during this year   21

3.15 Total budget for research for current year in lakhs:

From Funding agency [--]   From Management of University/College [1,00,000 /-]

Total [1,00,000 /-]
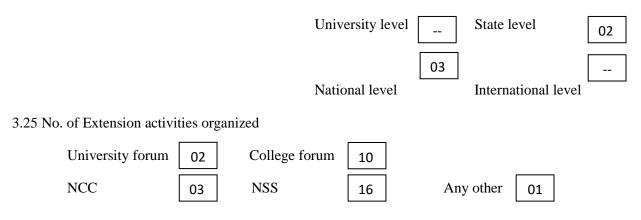
3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
01	--	01	--	--	--	--

3.18 No. of faculty from the Institution
     who are Ph. D. Guides   [08]
     and students registered under them   [34]

3.19 No. of Ph.D. awarded by faculty from the Institution   [--]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [--]   SRF [--]   Project Fellows [--]   Any other [--]

3.21 No. of students Participated in NSS events:

University level [200]   State level [--]

National level [--]   International level [--]

3.22 No. of students participated in NCC events:

University level [50]   State level [25]

National level [15]   International level [--]

3.23 No. of Awards won in NSS:

University level [--]   State level [--]

National level [--]   International level [--]

3.24 No. of Awards won in NCC:

University level   --   State level   02

National level   03   International level   --

3.25 No. of Extension activities organized

University forum   02   College forum   10

NCC   03   NSS   16   Any other   01

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Total 35

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12 acres	--	Parent Institution	12 acres
Class rooms	22	02	Parent Institution and UGC	24
Laboratories	05	02	Parent Institution and UGC	07
Seminar Halls	01	--	UGC	01
No. of important equipment purchased (≥ 1-0 lakh) during the current year.	---	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

| **Computerization of Administration** |
| a) Computerization of Fee Receipts |
| b) Computerization of Accounts – (Tally, ERP) |
| c) Use of software for admission, examination work and results, Bio metric attendance of staff. |
| **Computerization of Library** |
| a) Use of Library Software |
| b) OPAC software for catalogue |
| c) Online Book circulation facility. |
| d) Barcode system through internet. |
| e) Digitisation of library in process. |

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18,120	10,89,922	243	21,810	18,363	11,11,732
Reference Books	15,998	38,17,425	750	6,17,130	16,748	44,34,555
e-Books	51,000	5,000	--	--	51,000	5,000
Journals	--	--	30	38,320	30	38,320
e-Journals	21,000	5,000	-	--	21,000	5,000
Digital Database	--	--	-	--	--	-
CD & Video	158	34,417	04	100	162	34,517
Others (specify)	--	--	-	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	96	3	1	3	3	1	4	1
Added	18	1	--	--	1	--	-	--
Total	96	3	1	3	3	1	4	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Internet and access for faculty and students.
- Computer Laboratory, Language Lab., Retail Management and I.T. Laboratory facilities.
- Faculty Development Program on Use of ICT in Teaching Learning Process, ICT., Examination Reforms and ICT, uploading publications on google scholar, Computerized Accounting
- Development of computer skills through various competitions – as Poster Presentation, power point presentation, web designing, Display of wall papers, workshop on 'Go for Cashless'.
- Celebration of Jagatik Yuva Kaushalya Din.
- MoUs with Vishwanet Computers Pvt. Ltd. for technology upgradation.
- Linking the stakeholders through WhatsApp, e-mail and SMS services.

4.6 Amount spent on maintenance in lakhs:

i)   ICT

| 1.20 |

ii) Campus Infrastructure and facilities

| 3.40 |

iii) Equipment

| 0.35 |

iv) Others

| 0.02 |

Total :

| **4.97** |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1) Induction program for newly admitted students.
2) Display of support services through college web site, college promotional video, prospectus and brochures, advertisement.
3) Formation of committees for enhancing awareness about students' support services.
4) Informal Discussions with students.
5) Periodic meetings with parents.
6) Students and stakeholders feedback on various students' support services.
7) Scholarship awareness program for SC / ST/ OBC students.

5.2 Efforts made by the institution for tracking the progression

1) Periodic review by faculty members, HoDs, Principal and IQAC for tracking the progression of the institution.
2) Launching of appropriate educational programmes, COCs and curricular, co-curricular and extra-curricular activities.
3) Mentoring.
4) Meeting with Alumnae and Parents.
5) Feedback from students and stakeholders.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1074	114	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men
No	%
--	--

Women
No	%
	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
808	189	--	131	--	1128	1010	118	--	57	03	1188

Demand ratio   1 : 1   Dropout % : 9.22 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> 1) Formation of separate competitive examination committee.
> 2) Organization of lectures, seminars and workshops on competitive examinations
> 3) Purchase of preparatory books and magazines for competitive examinations.
> 4) Workshop on aptitude test, Banking Service Examinations.

No. of students beneficiaries | 245 |

5.5 No. of students qualified in these examinations

NET | | SET/SLET | | GATE | | CAT | |

IAS/IPS etc | | State PSC | | UPSC | | Others | 1 |

5.6 Details of student counselling and career guidance

> 1) Formation of separate career guidance and counselling cell.
> 2) Organization of expert lectures, seminars and workshops on various career opportunities.
> 3) Display of articles and wall papers about careers and job opportunities.
> 4) Personal counselling and guidance to the students about career selection.
> 5) Campus Placement.
> 6) Workshop on 'aptitude test'
> 7) Skill Development Programmes for motivating entrepreneurship among students.

No. of students benefitted | 341 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	68	08	No. of Organization visited - 5 Students Placed – 13 Self Employed – 95 Other Jobs – 03

5.8 Details of gender sensitization programmes

> Guest Lecture on Cyber Crimes (26/07/2016)
>
> Workshop on Women Protection (5/1/2017)
>
> Workshop on Sexual Harassment at workplace (27/2/2017)
>
> Poster Exhibition on Prominent Women in India (8/3/2017)

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level   18   National level   03   International level   01

No. of students participated in cultural events

State/ University level   30   National level   04   International level   --

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level   02   National level   01   International level   --

Cultural: State/ University level   02   National level   01   International level   --

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	90	34,190
Financial support from government	--	--
Financial support from other sources (S.U.)	07	5,500
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | - | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | 15 |

5.13 Major grievances of students (if any) redressed: -- | 18 |

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision –
Empowerment of Women.

Mission –
1) Dissemination of Women's Education.
2) Inculcation of Moral Values and Scientific Temper.
3) Overall Development of Personality.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1) As the college affiliated to Shivaji University the college follows the curriculum developed by the University.
2) Contribution of 50 % faculty members to curriculum development by Shivaji University as B.O.S. Chairman, Members and Syllabus Framing Sub-Committee Members.
3) Feedback obtained by faculty members on curriculum from students, Peer and Industry are incorporated in curriculum wherever possible.
4) Submission of oral and written suggestions to the B.O.S. for curriculum development.

6.3.2 Teaching and Learning

1) Use of ICT in teaching
2) Organization of field visits, Study Tours etc.
3) Organization of Seminars, Workshops and Guest Lectures.
4) Providing Teaching Learning Resources.
5) Book Bank facility for students.
6) Mentoring.
7) Faculty Exchange.
8) MOUs with renowned Industries, educational institutions and computer institutions.
9) On job training.
10) Laboratory Work
11) Scholar Batch and slow learner batch.

6.3.3 Examination and Evaluation :
(As an affiliate institution of the University, the college follows the examination and evaluation system set by the University.)

1) Semester pattern for UG courses.
2) Internal evaluation at B.A. III, B.Com. III, B.C.A., B. Voc. and M.A. Home Science and Yoga Science.
3) Annual examination for Career Oriented Courses.

6.3.4 Research and Development:

1) Research committee for monitoring research activities at college level.
2) Motivation for advanced research work of faculty by the Principal.
3) Motivation for students' Research Work by Faculty Members and budgetary provision by the college for it.
4) Organisation of National Seminar on Data Collection and Analysis for Research.
5) Faculty Development Program for use of ICT in Research.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1) Computerisation of Library and Digitization in Process.
2) Digital Classrooms
3) Well equipped Seminar Hall
4) Spacious Study Room.
5) Well equipped laboratories – Computer Lab., Retail Mgt. & I.T. Lab., Food Processing Lab., Textile Lab., Home Science Lab., Yoga Shastra Lab.
6) Computerized Office
7) Eco-friendly campus
8) Well equipped Health Club.
9) Ample Sports facilities with indoor and outdoor games facilities.
10) Dr. V. T. Patil Smrutibhavan Multipurpose Hall, Sharada Mandir, Shiv Mandir, Art Gallery for cultural activities of students.
11) Campus under CC Camera surveillance for security and discipline.

6.3.6 Human Resource Management

1) Stakeholders' participation in decision making.
2) Special concessions and encouragement for faculty pursuing M.Phil. / Ph.D. / Research Work.
3) Best teachers Award for Teachers having extraordinary performance.
4) Appreciation Letters for high performing faculty members.
5) Feedback Mechanism on faculty and Office staff.

6.3.7 Faculty and Staff recruitment

As per Shivaji University and State Government rules and regulations, staff and faculty recruitment is made by the college Management as per requirement.

6.3.8 Industry Interaction / Collaboration

1) MoUs with industries and academic institutions -
   - Kolhapur Zilla Dudh Utpadak Sangh Ltd. (Gokul), Kolhapur
   - Hanuman Sahakari Dudh va Dudh Utpadak Sang Ltd., Yalgud
   - Lucky Bazar, Kolhapur
   - Vishwanet Computers Pvt. Ltd., Kolhapur
   - Venkateshwara Garments, Kolhapur
   - Joint Organisation of International Seminar on Skill Development in collaboration with Kolhapur Zilla Dudh Utpadak Sangh Ltd. (Gokul), Kolhapur
2) Expert lectures by Industrialists.
3) Industrial visits, study tours.
4) On Job Training
5) Internship programs.
6) Representation of Industrialists on Advisory Board (for B. Voc.) and Syllabus framing committee.

6.3.9   Admission of Students

1) Career Awareness Programs for XIIth students for providing career guidance
2) Participation in educational expos for publicity of courses of college.
3) Publicity about admission through newspapers, local news channels, Prospectus, Brochures, Promotional Video etc.
4) Counselling and guidance by admission committee during admission process.
5) Follow up of UGC, Government and University guidelines in admission process.

6.4 Welfare schemes for

Teaching	1) Welfare activities for teaching and non-teaching by staff welfare committee
Non teaching	
Students	1) Scholarship by College Trustees. Well-wishers of the institution.
	2) Students' Aid fund and freeships.
	3) Budgetary Provision for students' research.
	4) Installment of fees on instalment facility.
	5) Teachers' Monetary Assistance to students.
	6) Study tour.
	7) Group insurance scheme for students.
	8) Book bank facility.
	9) Cash prizes to meritorious students for excellence in academics, sports, NSS, NCC and other extra-curricular activities.
	10) Bus Pass facility on college campus.
	11) Mentoring, Consultancy and Counselling Services.

6.5 Total corpus fund generated   Rs 4,80,200 /-

6.6 Whether annual financial audit has been done   Yes ✔   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	**Expert Committee**	Yes	Internal Audit Committee
Administrative	Yes	**Expert Committee**	Yes	Auditor, LMC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes ✓   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Organization of workshops for CBCS and examination pattern by University.
Workshop on Examination Reforms organised by University.
Workshop on Use of ICT in Examination organised by University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University encourage the colleges with 'A 'grade to apply for Autonomy.

6.11 Activities and support from the Alumni Association

1) Financial assistance by alumni Association for water cooler
2) Cash Prizes given by Alumni Association for meritorious students.
3) Feedback from alumni, on college and programmes offered.

6.12 Activities and support from the Parent – Teacher Association

1) Parent teacher meeting.
2) Organisation of Skill Development Programme for Parents.
3) Feedback on college and courses.

6.13 Development programmes for support staff

1) Organization of Yoga training camp.
2) Organization of Financial Literacy Program.
3) Workshop on -------------------------------.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> The college organized
> 1) 'Clean Campus' Programme.
> 2) Tree plantation and maintenance activities.
> 3) Green Audit.
> 4) Rain water harvesting, vermi composting

Criterion – VII

8. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1) MoUs with renowned Industries and Computer Institutes for curriculum design, on job training, project work and placement of the students for B. Voc. Courses.
> 2) Promotion of ISR through celebration of various days and anniversaries of Great Personalities, conducting blood donation camps, thought provoking lectures by social reformers, donation to old age homes and other extension activities.
> 3) Short term self-financing courses.
> 4) Formal Consultancy services
> 5) Budgetary provision for students' research.
> 6) Skill Development Programmes Promotion of entrepreneurship among students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1) Submission of SSR for 3rd Cycle of Accreditation to NAAC, Bangalore
> 2) Organisation of International Seminar in collaboration with Industry and National Seminar on ' Data Collection and Analysis for Research'
> 3) Faculty Development Programmes organised.
> 4) Self financing courses conducted.
> 5) ISR activities increased
> 6) B. Voc. Part III started
> 7) Vermi-culture composting, rain water harvesting completed.
> 8) Construction of Toilet Blocks.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practices No. I

1.   Title of the Practice : 'Skill Development for Women Empowerment'

2.   Goal

The vision of the college is to empower the students through dissemination of education.   Skill building/development is a powerful tool to empower individuals. It provides more employment and self employment opportunities for the youth, particularly for women.

The present techno savvy, global and knowledge based economy is increasingly demanding the higher intensity of skills to do any job. In traditional education programs, there is limited scope for formal skill training.

Recognising the relevance of skill development the UGC has also taken initiation in this direction by introducing B.Voc. programs, Career Oriented Courses.

We want to bridge this gap and provide platform for promotion of entrepreneurial and employable skills among students and hence the college has introduced the best practice 'Skill Development for Women Empowerment.

The aims/objectives are -

a. To provide a platform for inculcation of basic and advanced skills as per the requirements of job market.

b. To promote entrepreneurial and employable attitude and skills among students

c. To promote research activities related with skills

d. To create social awareness and accountability

e. To ensure women empowerment

3.   **Context :**

The profile of our students clearly represents that there is an urgent need to impart skill based training. 56.70 % are economically backward. They need financial support for themselves as well as for their families. 19.32 % of our students are socially backward and they don't have orientation about employment and self-employment from their families. 60.57 % students are from the mofussil area in the vicinity of Kolhapur city. Even under such circumstances the students have tremendous potential and talent, which is reflected in the college results. The average percentage of first class students during the last 5 years is significantly high i.e. 52.30 % and the average result is 94.27 %. This potential needs to be recognized and channelized duly. Unfortunately these students neither have access to skill development programs nor any family background resulting in no or low chances of employment or self employment.

There is growing demand from the parents and students to introduce such courses that would provide them opportunities for employment or self-employment.   Parents' feedback during the Parent Teachers Association Meeting and students feedback also represented the necessity of introducing skill based courses.

There is a dire need to create awareness about the employment and self employment opportunities, equip them with the required skills and create confidence among them. Our institution, therefore, has accepted the challenge and opened an array of avenues and opportunities to the girl students the choice to progress, succeed and excel through skill development.

The skills covered are – retailing, food processing, computer, accounting, akashkandil making, soft skills, communication skills, mehandi, rangoli etc.

4. **The Practice:**

   To make the program effective following steps were followed -

   a. Identification of skill gaps and the required skill set for the students taking into consideration the stakeholders' feedback, local needs and the expectations from the industries.

   b. Preparation of Plan for Skill Development Programs.

   c. Planning the required human and physical resources.

   d. Announcement of the program and counseling the students about the importance of these skills for career as well as its use in day to day life.

   e. Seeking participation of students for the program.

   f. Making the infrastructure ready

   g. Organizing the program and giving wide publicity to all the students and faculty members.

   h. Follow up of the program

   i. Getting feedback from students, parents and employers

5. **Evidence of Success:**

   a. Awareness about self employment is created among the students.

   b. The students acquired the basic skills as a potential career option.

   c. Entrepreneurship attitude and culture is developed among the students.

   d. Research attitude (innovation) is also developed among the students.

   e. Students are well equipped with related entrepreneurship skills such as marketing, accounting, communication, computer etc.

   f. Students demonstrated their skills through self-employment and generated profit.

   g. Students are placed in various fields and earning salary.

   h. Students used their skills in preparing the items for household purpose

   i. Students have undertaken research projects in– yoga, food processing, development of software etc.

   j. The practice made them confident, economically self-reliant ultimately leading to 'Empowerment'

(As a result more than 22 % students are engaged in employment, self-employment and gainful employment)

6.   Problems Encountered and Resources Required :

Problems Encountered:

1. Most of the students acquired the skills, however they lack in commercialization.

2. Orthodox attitude of parents resulting in lack of support and early marriages of girl students

3. Research attitude among the students is not up to the mark

4. Schedule of examinations hampers their chances in job sustainability

Resources Required :

The resources required are met out as under-

- Human Resource – Existing faculty, Inviting industry experts, employers, alumni, parents, MoUs with Industries and other institutes

- Infrastructural resources – Addition and update of existing infrastructure of the college and sharing of infrastructure with other industries and institutes (through MoUs)

- Financial resources – UGC funding, self financing, funding by the college

Best Practices No. II

i.   **Title of the Practice : 'Development of Infrastructure to cope with the academic growth'**

ii.   **Goal**

- To develop and provide quality infrastructure, learning resources viz-a-viz the academic growth and advance technological facilities.

iii. **Context :**

Since the inception of the institution, the management is pro-active in providing first rate infrastructure for imparting quality education. It is evident from the prime location of the college with aesthetic educational campus. The college basically had two conventional academic programmes as B.A. and B. Com. With the changing needs of globalization and to provide the students more employment and self-employment opportunities and progression to higher studies in campus itself the college has introduced B.C.A, B.Voc courses in 1) Retail Management and I. T. and 2) Food Processing and Management at U.G. level and M.A. (English) and M.A. (Yogashastra) at P.G. level affiliated to Shivaji University, Kolhapur and M.A. (Marathi) and M.A. (Hindi) affiliated to YCMOU, Nashik. The college also runs seven Career Oriented Courses and 19 short term courses.

There was growing demand from the parents and students also to introduce such courses.

The more the academic growth, the more is the need of infrastructural facilities. For the skill based B.Voc. courses and M.A. *Yogashastra*, there was a need of establishment of well equipped laboratories for practical training. The need to augment infrastructure with the academic growth was felt. Well equipped spacious administrative was required to cope with the quantitative academic progress.

4) The Practice:

To provide the adequate infrastructure for runnng the programmes successfully the following steps were followed -

a. Review of existing infrastructure available with the institution for running newly introduced courses in IQAC meeting.

b. Identification of required infrastructure taking into consideration the prescribed curriculum.

c. Preparation of Plan for Infrastructural Development.

d. Planning the required financial, technical and human resources.

e. Finalization of Infrastructural development plan.

f. Seeking contribution of management.

g. Making the infrastructure ready.

h. Conducting the courses.

i. Getting feedback from stakeholders.

5) Evidence of Success:

- Establishment of Retail Management and I. T. Lab. and Food Processing and Management Lab. and upgradation of existing Home-science laboratories.

- Enrichment of library resources with required books, journals and e resources. Computerisation of library and Digitisation of library in process. Students Book Ratio : 1 : 47.

- Complete renovation and expansion of administrative unit.

- Improvement in ICT facilities. Students Computer ratio : 13 : 1

- Improved academic ambience.

- Better opportunities for learning experience, practical exposure, independent and interactive learning.

Facilities Developed and the Amount Spent (Rs.)

Year/Facilities	2016-17	Total
Laboratories Equipment	NA	8,91,349
Libraries	5,10,833	12,84,404
Other – Building construction	32,67,306	51,51,768
Furniture	12,72,671	25,04,335

6) **Problems Encountered and Resources Required :**

   Problems Encountered:

- Limited funding from UGC.

- Inconvenience is caused in office work during the period of renovation.

   Resources Required :

   The resources required are met out as under-

- Human Resource – Existing human resource and outsourcing the expertise.

- Financial resources – UGC funding and funding by the Parent Institution.

7.   Notes

8.   Contact Details –

Name of the Principal – Prin. Dr. J. B. Patil

Name of the Institution – Kamala College Kolhapur

City – Kolhapur

Pin Code – 416008

Accredited Status – 'B' (2.87 CGPA)

Work Phone – (0231) 2522216

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Provide the details in annexure (annexure need to be numbered as i, ii,iii)

    7.4 Contribution to environmental awareness / protection

1) The college has Nature Club for creating environmental awareness and protection. It conducts s various programmes as:
2) Estate Manager appointed by the college regularly visit and follow-up campus cleanliness activities.
3) The college has conducted Green Audit of its campus.

7.5 Whether environmental audit was conducted?　　　Yes ✓　No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis of the Institution:

Strengths:

- 'College with Potential for Excellence' status by UGC, New Delhi.
- Good institutional heritage and reputation.
- The only women's college in the city of Kolhapur.
- Eco-friendly Campus in the heart of the city.
- Progressive and supportive management.
- Well qualified, committed and experienced Faculty.
- Conducive learning environment.
- Adequate Infrastructure and learning resources.
- Sports, NSS and NCC and 60 committees for students' participation in extension activities and outreach programme

Weaknesses
- Limited scope for Students' research in prescribed curriculum.
- Great pool of alumni, but weak alumni network.
- Limited academic flexibility.

Opportunities
- Fund raising for women development programmes from Govt. And other agencies.
- To start PG and Skill Based Courses.
- Improvement in Consultancy Services.

Challenges
- High turnover of faculty in self financing programmes.
- Motivating the students for preparation of competitive examinations.
- Strengthening of the Placement Cell.
- Promotion of Research Culture among the students.
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8. **Plans of institution for next year**

1) Introduction of more short term skill based courses.
2) Organization of seminars at International, National level.
3) Online issue of Bonafide and Transfer Certificates.
4) Increase Consultancy services.
5) Patents initiatives in few areas.
6) Publication of in-house peer reviewed journals
7) To increase ISR activities.

Name :   Dr. V. V. Maindargi   *Name : Principal Dr. J. B. Patil*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

ACADEMIC CALENDER 2016-17

Students' Feedback on Teachers