

Seat	
No.	



Total No of Pages: 3
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**Kamala College, Kolhapur (Autonomous)**

**B.C.A (Part-I) (Semester - I),**

**Examination March / April 2023, held in May - 2023**

**Principles of Management**

**Sub. Code: AEC- 303**

**Day and Date: Wednesday, 31/05/2023**

**Total Marks: 80**

**Time: 11:30 am to 02:30 pm**

**• Instructions:**

- 1) Que.1 and Que.8 are compulsory
- 2) Attempt any three questions from Que. No.2 to Que. No. 7
- 3) Figures to the right indicate total marks.

Q. 1 Multiple choice questions. 12

1. .... is an important factor of a management information system.

- A. Information      B. System      C. Planning      D. Personal

2. .... leads to optimum use of resources.

- A. Recruitment      B. Staffing      C. Development      D. Training

3. 'Practice of management' written by .....

- A. Peter F. Drucker      B. Terry      C. Louis Allan      D. Henry Fayol

4. Management functions includes .....

- A. Planning and Organizing      B. Directing      C. Controlling      D. All of the Above

5. Managerial skills involves .....

- A. Technical Skills      B. Human Skills      C. Conceptual Skills      D. All of the above

6. Organizing process includes one of the following

- A. Grouping of activities

- B. Prescribing disciplinary action
- C. Determining objectives
- D. Prescribing work schedule

7. Need of Hierarchy theory of motivation has been given by.....

- A. Maslow
- B. Fayol
- C. Taylor
- D. Koontz

8. Leadership is based on superior's.....

- A. Authority
- B. Responsibility
- C. Accountability
- D. Pervasive Communication

9. Corporate Social Responsibility is .....

- A. One time Process
- B. Yearly Process
- C. Continuous Process
- D. None of these

10. According to whom "To manage is to forecast and to plan, to, organise, to command, to coordinate and to command"?

- A. Haimann
- B. Koontz and O'Donnell
- C. Peter Druker
- D. Henry Fayol

11. Who is popularly known as the 'Father of scientific management'?

- A. Henry Fayol
- B. Luther Gulick
- C. Newmann
- D. Fredrick Taylor

12. Most important characteristics of direction is.....

- A. Guiding
- B. Procurement
- C. Planning
- D. Thinking

Q. 2 What are the contribution of F.W. Talyor and Henry Fayol. 16

Q. 3 What is the management? State its functions. 16

Q. 4 Explain the meaning of planning and steps of planning process. 16



Q. 5 Define informal organisation and state the difference between formal and informal organisation. 16

Q. 6 What do you mean by planned change? Explain the factors involved in planned change? 16

Q. 7 Define the term of motivation. Discuss Maslow's hierarchy of need theory. 16

Q. 8 Write notes. (Any four out of six) 20

1. Levels of Management
2. Define CSR
3. Virtual organisation
4. Define Staffing
5. Concept of Change
6. Qualities of Leader



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