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Total No. of Pages : 2

B. Com. (Part - I) (Semester - I) Examination, March - 2019

ENGLISH COMPULSORY

English for Business Communication (Paper - I) (Pre-Revised)

Sub. Code : 59637

Day and Date : Tuesday, 26 - 03 - 2019

Total Marks : 50

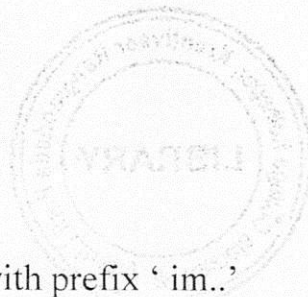
Time : 03.00 p.m. to 05.00 p.m.

- Instructions:**
- 1) All questions are compulsory.
 - 2) Figures to the right indicate full marks.

Q1) A) Complete the following sentences by choosing the correct alternative from the given below each. **[5]**

- i) The garden had the special beauty in _____
 - a) mid-May.
 - b) mid-March.
 - c) August.
 - d) June
- ii) The blind boy _____
 - a) is sorry about his loss
 - b) bears his loss with patience
 - c) is quite aware of his loss.
 - d) mourns his loss
- iii) The poet is keeping money _____
 - a) upstairs
 - b) in the bank
 - c) in the safe
 - d) in a locker
- iv) Let us not wallow in the valley of _____
 - a) frustration
 - b) desire
 - c) despair
 - d) hope
- v) _____ was as if the head of the Nalpat House.
 - a) The mother
 - b) Mahatma Gandhi
 - c) The father
 - d) Narayan Menon

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[5]

B) Do as directed;

- i) Write a correct word with prefix 'im..'
- ii) Write a correct word by adding suffix' .. ness'
- iii) Form a verb of the word 'Discrimination
- iv) Give the synonym for 'secure'
- v) Give antonym for 'gain'

Q2) a) Answer the following questions in 2-3 sentences each (any three). [9]

- i) What does money advise us to do?
- ii) What is now the time for Negroes to do?
- iii) Why would Quick boast of his garden?
- iv) How does the blind boy react to the sympathy of the speaker?
- v) Describe the ancestral house of Kamala Das in Malabar.

b) Write short notes on the following about 50-60 words each. (any two) [6]

- i) Ammini
- ii) Dream of Martin Luther King
- iii) Central theme of the poem "Money"

Q3) a) Write a fax to Mr. Jay Sinha asking him to send your order of the spare parts at the earliest. Imagine the necessary details. [6]

b) Write an email to your assistant asking him to send the details of the sales during last six months. Imagine the relevant details. [6]

Q4) a) Draft a notice informing the members of the Purchase Committee about a meeting to discuss the provisional budget for office expenditure. Imagine the necessary details. [6]

b) Write a letter of application for the post of Accountant by using British format. Imagine the necessary details. [7]

